

## **INSTRUCTION**

### Waiver of High School Graduation Credits

The board seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that unusual circumstances may result in a student's inability to earn all twenty-four credits required for high school graduation. Unusual circumstances may include, but are not limited to:

- A. Homelessness;
- B. A health condition resulting in an inability to attend class;
- C. Limited English proficiency;
- D. Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the Federal Rehabilitation Act of 1973;
- E. Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school;
- F. Transfer during the last two years of high school from a school with different graduation requirements;
- G. In or have been released from an institutional education facility; and
- H. Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn

The board delegates to the superintendent or their designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the Port Townsend School District Application for Waiver of High School Graduation Credits (Form 2418F) with the high school principal's office or superintendent's office no later than thirty days prior to the student's scheduled graduation date. In order to graduate, students granted a waiver must earn seventeen required subject credits (four English, three Math, three Science, three Social Studies, two Health and Fitness, one Arts, one Career and Technical Education) which may be by satisfactory demonstration of competence as provided by WAC 180-51-050.

Cross Reference:	Policy 2410	High School Graduation Requirements
Legal References:	RCW 28A.230.090	High school graduation requirements or equivalencies – High school and beyond plans-Career and college ready graduation requirements – Reevaluation of graduation requirements – Language requirements – Credit for courses taken before attending high school – Postsecondary credit equivalencies
	RCW 28A.345.080	Model policy and procedure for granting waivers of credit for high school graduation
	WAC 180-51-068	State subject and credit requirements for high school graduation – Students entering ninth grade on or after July 1, 2015
	WAC 180-51-050	High school credit – Definition
Management Resource:	Policy News April 2015	

**Date: 5/26/15; 3/5/20, 4/21/22.**